

# Wonersh Parish Council

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## MINUTES OF A MEETING OF WONERSH PARISH COUNCIL

held on Thursday 14 April 2011, at 7.30pm at Wonersh Sports Pavilion

### PRESENT

Cllr M Band, Cllr R Bawden, Cllr G Grant, Cllr M Harding, Cllr L Healy, Cllr C Howard, Cllr N Morris, Cllr A Powell-Evans (in the chair), Cllr A Shareef; and

two other local electors.

In attendance: Mr K Garvey, Clerk to the Council.

#### **11/054 Apologies for absence.**

The Council received and accepted apologies for absence from Borough Cllr M Goodridge.

#### **11/055 Wonersh Parish Code of Conduct – Disclosure of Interests.**

No Members declared any personal or prejudicial interests.

Before turning to the next agenda item the Chairman made a short statement to thank Cllrs Harding, Morris and Shareef, who were attending their last meeting before standing down as Members, for their commitment and contribution to serving the community as Parish Councillors over many years, as well as their support for Cllr Powell-Evans personally in her present role and previously as Clerk.

The Chairman also noted that, in the light of uncontested elections, the new Council would consist of the remaining six re-elected Members and welcomed the election of three newcomers, Mrs K Bawden, Mr P Brodie and Mr B Holtom to serve the community from May 2011 onwards.

#### **11/056 Open meeting for electors to raise matters with the Council on local issues.**

No issues were raised.

#### **11/057 To approve the minutes of the Council meeting held on 10 March 2011.**

The Council accepted these were a true record of the meeting. Cllr Powell-Evans signed the minutes.

**11/058 Matters arising.**

**10/076: Wonersh Parish website.**

The Clerk confirmed that Members would also be offered training on updating web-page material once the new software had been purchased.

**10/103: Drainage across Wonersh Common.**

Cllr Bawden confirmed that consultation about future improvements would also include Mr Martin Maybrey.

**11/007(d) Log seats in Shamley Green**

The Clerk confirmed that the four new seats had been installed at The Green (1) and at the Lordshill playground (3).

**11/059 To receive the approved minutes of Planning Committee meetings held on 3, 17 and 31 March 2011.**

The Council received the confirmed minutes that had been signed by Cllr Harding.

**11/060 Finance - to consider and approve the following:**

**(a) the current list of Receipt and Payment vouchers**

*The Council RESOLVED* unanimously that the lists of Payment and Receipt vouchers in March 2011 be approved (proposed by Cllr Bawden, seconded by Cllr Harding);

**(b) the end-March 2011 financial statement**

*The Council RESOLVED* unanimously that this be approved (proposed by Cllr Band, seconded by Cllr Harding);

**(c) the payment of £894.20 to Came & Company for the Council's annual insurance premium due from 1 June 2011**

The Council considered a paper presented by the Clerk setting out quotations made by Aon Limited (Allianz) and Came & Company (Aviva) for insurance provision of the Council for the next year. Members noted that Came & Company offered similar (or in some cases better) provision at around £200 less than Aon Limited.

*The Council RESOLVED* unanimously that provision of its insurance for the year beginning 1 June 2011 be placed with Came & Company at a cost of £894.20.

**11/061 To review the Annual Parish Assembly held on 17 March 2011 and to approve the minutes of the meeting.**

*The Council RESOLVED* unanimously to approve the minutes of the Annual Parish Assembly held on 17 March 2011 (proposed by Cllr Howard, seconded by Cllr Shareef).

Members noted that most of the electors present had attended the event in previous years but welcomed the attendance of some new first-timers. Feedback from participants was positive but the Council acknowledged the difficulty in attracting more of the electors to attend unless there was a topical, controversial issue to discuss. Next year there could be an opportunity to focus on, for example, the design of gateways or other traffic calming initiatives. Members welcomed the purchase of new display boards and suggested these that could be used to provide information and invite comments about priorities/options for particular parish projects.

**Action:** Clerk to consult the local *Clerks' Cluster* about any other successful, innovative ways deployed by neighbouring parishes to make the event more attractive and revert.

**11/062 To consider and approve the Council's Personnel Handbook.**

*The Council RESOLVED* unanimously that this be approved (proposed by Cllr Bawden, seconded by Cllr Howard).

**Action:** Clerk to distribute the Handbook to all Members.

**11/063 To consider and approve dates for Spring community litter-picks in Shamley Green and Wonersh.**

*The Council RESOLVED* unanimously that the next Shamley Green community litter-pick take place on 21 May 2011 (proposed by Cllr Howard, seconded by Cllr Bawden).

**Action:** Cllr Howard to co-ordinate.

*The Council RESOLVED* unanimously that the next Wonersh community litter-pick take place on 28 May 2011 (proposed by Cllr Bawden, seconded by Cllr Howard).

**Action:** Cllr Bawden to co-ordinate.

**Action:** In addition Members requested that consideration and approval of dates for autumn litter-picks be added to agenda of the June 2011 meeting of the Council.

**11/064 Reports by Members and the Clerk:**

**(a) Shamley Green Traffic Calming (update)**

Cllrs Shareef and Grant confirmed that a questionnaire had issued to all village

households and that a public meeting was set for 16 May to discuss the outcome and proposals for making roads safer. The Council agreed that it would be appropriate for the newly elected Council to consider its support for any project proposals (including any contributions to project funding) once the community consultation had been carried out, ideally at its meeting in June. Cllr Band reminded the Council that community groups should consider applying to Waverley Borough Council for support from the Development Levy.

**Action:** To include this as a substantive agenda item at the new Council's meeting in June 2011.

**(b) Wonersh Traffic Calming (update)**

Cllr Bawden noted that a number of desirable measures had been added to the SCC Highways local list for action but that there was a misunderstanding by the SCC over its presumption of this Council making a financial contribution to project funding. Members also expressed concern about Surrey Police's recent failure to communicate effectively about future arrangements for its speedwatch contact point.

**Action:** Clerk to seek a meeting with Surrey Highways (Mr Bahram Assadi) together with a representative from each of the Shamley Green and Wonersh working Groups to discuss SCC's identified local traffic calming priorities and the need, if any, for funding contributions and to revert.

**(c) Bramley Library (update)**

Cllrs Powell-Evans and Morris agreed that they would represent the Council at forthcoming meetings on 16 and 19 April respectively. Members noted that the newly elected Council would need to appoint a successor to Cllr Morris as its representative on the Bramley Library Steering Committee.

**(d) Surrey Communities in Control Conference**

The Council received the written report submitted by Cllr Powell-Evans about the conference held on 30 March that focused on provisions of the Localism Bill.

**(e) Clerks' Cluster**

The Clerk reported on the meeting held on 11 March at which Anne Bott, SCAPTC, had been the guest speaker. She had provided an advance briefing about aspects of the Localism Bill that were subsequently presented at the Surrey Communities in Control Conference. Clerks had also received a very informative briefing about local council insurance, which had informed the proposal at item 11/060(c) above.

**(f) Meeting of the Chairman and Clerk with Dr Hichens.**

The Council received the written report submitted by the Clerk about the meeting held on 17 March. Dr Hichens confirmed that she had no imminent plans to pursue development of land on the outskirts of Wonersh but this remained a medium to long-term aspiration. Dr Hichens had also agreed that she was willing to continue to rent land to the Council for allotments and had

subsequently signed a contract for 2011/12.

**11/065 Correspondence.**

**(a) Training for Members of the new Council.**

**Action:** Members of the new Council to inform the Clerk of preferred training dates to submit to SCAPTC.

**(b) Invitation to participate on Developing Healthwatch event on 9 May 2011.**

**Action:** Given the proposed changes to the NHS and the presence of Wonersh Surgery within the Parish, Members agreed on the desirability of considering their availability to represent the Council at this event. Cllr Grant volunteered to attend and report back to the new Council. The Clerk confirmed that he had also alerted Mrs Bawden, Mr Holtom and Mr Brodie to see if they were interested in attending.

**(c) Surrey Rural Conference.**

**Action:** Cllrs Grant and Howard confirmed they would attend this year's conference. Clerk to inform SCC organizers of the Council's representatives. The Clerk confirmed that he had also alerted Mrs Bawden, Mr Holtom and Mr Brodie to see if they were interested in attending.

**(d) Broadband questionnaire.**

Cllr Bawden agreed to co-ordinate and submit the Council's response. He requested other Members to consult community contacts, including local businesses and home workers, and the Clerk to seek input from Wonersh Surgery and let him have comments by 26 April.

**Action:** Cllr Bawden to collate and submit the response by the 28 April deadline.

**11/066 Councillors' business for noting or including on a future agenda.**

(a) Cllr Harding reminded Members that the deadline for the public consultation response to the Dunsfold Aerodrome planning application was now 20 May 2011. The presently constituted Planning Committee was due to consider the proposals on 28 April and invited colleagues who would not normally be able attend this meeting to submit their comments beforehand. The Clerk also confirmed that the new Planning Committee/Council would be able to add further comments if required ahead of the deadline.

(b) Cllr Harding informed the Council that a former Member, Mr John Powell-Jones was in hospital and that his wife Pamela had also been unwell. Members requested that the Clerk keep in touch with Mr and Mrs Powell-Jones and to let them know that Councillors were thinking of them both.

(c) Cllr Morris reminded Members of his role as representative of the Council on the Surrey Heathland Steering Group and his willingness to continue until his present term expires in September.

**Action:** To include on the Council's May meeting agenda for consideration and approval.

(d) Cllr Shareef confirmed that he would forward to the Clerk the draft Shamley Green Commons Enhancement and Management Plan for the new Council to consider and approve in due course.

**11/067 Dates of future meetings:**

**Council:** 12 May 2011.  
**Planning Committee:** 28 April, 19 May (tbc) 2011.

There being no further business, the Chairman closed the meeting at 9.02pm.