

Wonersh Parish Council

BLACKHEATH • SHAMLEY GREEN • WONERSH

www.wonershparish.org



MINUTES OF THE MEETING OF WONERSH PARISH COUNCIL

held on Thursday 8 September 2011, at 7.30pm at Wonersh Sports Pavilion

PRESENT

Cllr M Band, Cllr P Brodie, Cllr G Grant, Cllr L Healy Cllr C Howard and Cllr A Powell-Evans (in the chair).

Pc A Kerby and PCSO H Gowlett were present for item 11/131 only.

In attendance: Mr K Garvey, Clerk to the Council, and Mr R Holmes, Accounts.

11/128 Apologies for absence.

The Council received and accepted apologies from Cllrs K Bawden, R Bawden and B Holtom, from Borough Cllr M Goodridge and from County Cllr A Povey.

11/129 Wonersh Parish Code of Conduct – Disclosure of Interests.

*Members are requested to disclose, in accordance with the Code, both the existence and nature of any “personal” or “prejudicial” interests they may have in relation to matters for consideration on this agenda. **Personal Interests:** For guidance purposes, a Member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority’s area. **Prejudicial Interests:** Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member’s judgement of the public interest. If that is the case, the interest must be regarded as “prejudicial” and the Member must withdraw from the meeting.*

No Members declared any personal or prejudicial interests in any of the after-mentioned items of business.

11/130 Presentation on *Affordable Housing for Local People* by Ms Mona Johansson, Rural Housing Enabler, Surrey Community Action.

This item was cancelled.

11/131 Briefing on local community policing and crime-prevention issues.

1. PC Kerby and PCSO Gowlett gave a brief report about the ongoing fairly low crime levels within Blackheath, Shamley Green and Wonersh, but noted that a burglary had recently taken place at an isolated property in Blackheath. In response PC Kerby and PCSO Gowlett had increased their patrols.

2. PC Kerby confirmed that PC Peter Harris, who had previously acted as the

liaison point for local speedwatch volunteers, had been assigned to new duties. The Council asked to be kept informed about new arrangements for such a contact point. The Council welcomed PC Kerby's participation in a police speed-check of traffic at Church Hill, Shamley Green, during the previous week.

3. Cllr Grant sought advice about illegal car-parking on Wonersh Common along Wonersh Common road. The Clerk confirmed that when he became aware of such parking he put warning notices on the vehicles concerned. PC Kerby and PCSO Gowlett undertook to look out for such illegal parking on their patrols and to take action.

Action:
Clerk

4. PC Kerby expressed his willingness to attend community events in the three villages to raise awareness about crime prevention. The Council noted that it always invited the local PC and PCSO to attend the annual Parish Assembly, usually held in March. Next year's meeting was due to be held at the Arbuthnot Hall in Shamley Green and the Clerk would inform PC Kerby and PCSO Gowlett of the exact time and date as soon as the Council had agreed these details.

11/132 Open meeting for electors to raise matters with the Council on local issues.

No issues were raised.

11/133 To approve the minutes of the Council meeting held on 14 July 2011.

The Council accepted these were a true record of the meeting. Cllr Powell-Evans signed the minutes.

11/134 Matters arising.

The Council received the latest update by the Clerk.

10/076: Wonersh Parish website

Action:
Clerk, GG

The Clerk explained that other higher priority work mean that he had not been able to take forward buying new software to process "in-house" real time, updates to the parish website. Cllr Grant undertook to work with the Clerk to achieve this.

11/135 To receive the approved minutes of the Planning Committee held on 14 July, 28 July and 25 August 2011.

1. The Council received the approved minutes that had been signed by Cllr R Bawden.

Action:
Members

2. Cllr Powell-Evans took the opportunity to remind Members that they were all invited to share in the Council's consideration of planning applications. Where Members could not attend meetings of the Planning Committee they were invited to submit written comments beforehand so that these could be taken into account by the Committee in reaching its decisions.

11/136 Finance – to consider and approve the following:

(a) the lists of receipt & payment vouchers in July and August 2011

The Council *RESOLVED* unanimously that Payment and Receipt vouchers for July and August 2011 be approved (proposed by Cllr Howard, seconded by Cllr Healy);

(b) the end-June, end-July and end-August 2011 financial statements

The Council *RESOLVED* unanimously that the end-June, end-July and end-August 2011 financial statements be approved (proposed by Cllr Howard, seconded by Cllr Grant);

(c) the payment of £1,044 (ex VAT) to *Blue Sky Tree Care* for tree works on the commons in Wonersh

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Howard, seconded by Cllr Healy);

(d) the payment of £940 (ex VAT) to *1st Call Tree Clearance Ltd* for ditch clearance works on the commons in Wonersh

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Healy, seconded by Cllr Howard);

(e) the payment of £820 (ex VAT) to *1st Call Tree Clearance Ltd* for verge clearance works along the B2128 highway (Mellersh Hill)

Action:
Clerk

The Council agreed that further consideration be given to the proposed works after consultation with Surrey County Council by the Clerk to check if the Highway Authority would be willing to undertake the works instead or make a contribution to the costs.

(f) the payment of £190 (ex VAT) to *Marmax Products Ltd* for a new bench seat at the Blackheath Lane bus shelter

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Brodie, seconded by Cllr Band);

(g) the payment of £60 (ex VAT) to *Parish Online Ltd* for registration and annual subscription for the online mapping service

The Council *RESOLVED* unanimously that this be approved (proposed by Cllr Howard, seconded by Cllr Grant).

11/137

To receive and approve the report by *Auditing Solutions Ltd* of the internal audit of the Council's 2010/11 financial accounts.

Action:
Clerk ,
R&AC

The Council noted the recommendations made Auditing Solutions Ltd and accepted the proposed responses by the Clerk to be noted on the Council's Risk Assessment and Management Register. The Council agreed that the Risk and Audit Committee should examine and confirm implementation of the recommendations at its next meeting. The Council therefore *RESOLVED* unanimously that this be approved (proposed by Cllr Grant, seconded by Cllr

Band).

11/138 To receive and approve the report by *Craigdene Ltd* of the 2011 annual inspection of playgrounds at Lords Hill (Shamley Green) and Barnett Lane (Wonersh).

The Council noted the recommendations made by *Craigdene Ltd* and agreed on the remedial works to be noted on the Council's Risk Assessment and Management Register for implementation by the Clerk. The Council agreed that the Risk and Audit Committee should examine and confirm implementation of the recommendations at its next meeting. The Council therefore **RESOLVED** unanimously that this be approved (proposed by Cllr Grant, seconded by Cllr Band).

Action:
Clerk
R&AC

11/139 To consider the issue of affordable housing in the parish and next steps.

In view of the cancellation of item 11/130 above this item was deferred to the next meeting of the Council.

11/140 To consider parish traffic calming issues and next steps.

Cllr Band informed the Council about the pilot project proposals by English Heritage for traffic-calming initiatives in Shamley Green and a number of other village settlements. The Council expressed concern about such a project being pursued without seeking to consult the Parish Council or the local community about such an important issue. Cllr Band suggested that where English Heritage's proposals coincided with already agreed priorities by Surrey Highways and the SG Working Party that this should add impetus for their early implementation. Cllr Band undertook to circulate the English Heritage report to Members. The Council agreed to consider this issue further at its next meeting.

Action:
MB

11/141 To consider and approve the nomination of Cllr Anne Powell-Evans as a candidate for membership of the Waverley Borough Standards Committee.

The Council **RESOLVED** unanimously that this be approved (proposed by Cllr Howard, seconded by Cllr Healy).

11/142 To consider and approve the Council's submission, if any, in response to the consultation by the Local Government Boundary Commission (LGBC) about the electoral review of Surrey County Council (SCC).

The Council noted that the LGBC proposals did not affect the status quo of the present SCC constituency in which the parish was situated and that it therefore agreed it had no comments to make.

11/143 To consider the Council's response to the consultation by SCC about the Aggregates Recycling joint development plan document, Surrey Minerals and Waste Plans.

The council noted that the SCC consultation about aggregates recycling did not have any impact on the parish and that it therefore agreed it had no comments

to make.

11/143 Reports by Members and the Clerk:

(a) Bramley Library update

The Council received the written report submitted by Cllr K Bawden;

(b) Wonersh Allotments Register (as at 31 August 2011)

The Council received the latest written report submitted by the Clerk. The Clerk confirmed that the next open meeting with allotment holders, to which all Members were invited, would take place at 7.30pm on 17 October 2011 at Wonersh Sports Pavilion.

11/144 Correspondence.

(a) Surrey County Association of Parish & Town Councils (SCAPTC) AGM on 27 September 2011.

Action: Cllrs Howard and Brodie confirmed that they would attend this meeting on behalf of the Council. Cllrs Healy and Powell-Evans also said that they hoped to attend;
PB, CH

(b) Invitation to *Know Your Wonersh Exhibition* on 10 September 2011

Cllr Powell-Evans explained that due to the very short notice from Wonersh History Society for the Council to have a "stall" at this event she had already regretfully declined on behalf of the Council;

(c) Letter from Lady Morpeth, Shamley Green

The Clerk presented a letter from Lady Morpeth requesting the Council's support to: (i) secure the cutting back of a *leylandii* hedge by a property owner because it was impeding access to a public footpath; (ii) move a WBC-owned bench by the Red Lion bus-stop (Cranleigh direction) closer to the road so that it was within better line of sight of the bus driver; and (iii) ensure local business-owners understood and respected the commons bye-laws forbidding commercial advertising signage/hoardings. The Clerk confirmed that he was in contact with SCC (Mr James Taylor) on (i) and in contact with WBC (Ms Sarah Henderson) about (ii) and (iii);

Action:
Clerk

(d) Bramley Libray petition

Action: The Council agreed to advertise the link to the petition in its next newsletter and on its website;
Clerk, GG

(e) Surrey Superfast Broadband event on 30 September 2011

Action: Cllr Grant confirmed that she would attend this event on behalf of the Council;
GG

(f) Waverley Borough Community Safety Workshop on 12 October 2011

Action:

Clerk

The Clerk confirmed that he would attend this event on behalf of the Council.

11/145

Members' business for noting or including on a future agenda.

(a) Blackheath Villagers Inn Public House

Cllr Brodie updated the Council about efforts of the Blackheath community to ensure the future of this valued local public amenity

(b) Blackheath allotments

Cllr Brodie informed the Council of local interest in reviving an allotments site within the village. Members of the community were canvassing opinion about it. The Council confirmed its willingness to consider this issue at a future meeting if Cllr Brodie and Blackheath residents requested it.

(c) Surrey Hills Society *Wonersh Walk* on 1 October 2011.

Cllr Howard commended to Members the forthcoming local walk, which was open for participation by Society members and the wider public interested in learning about local history/geography/flora/fauna.

(d) Parish Council Autumn Newsletter

Action:
Members

Cllr Grant confirmed that the next newsletter was due to be published in mid-October and requested items for inclusion. The finalised newsletter would be considered and approved at the Council's next meeting.

(e) State of play about progress by Council and Community Working Parties

Action:
WP
Members

Cllr Powell-Evans requested that all the Working Parties to which the Council contributes submit a report at the October meeting about progress in achieving their objectives to-date and to consider their proposed actions for the next six months.

11/146

Dates of future meetings:

Council:

13 October 2011

Planning Committee:

22 September & 6 October 2011.

There being no further business, the Chairman closed the meeting at 9.43 pm.